

MDS OUTREACH COURSE PROGRAM COMPARISON

Purpose	In support of the Society's mission to disseminate knowledge of movement disorders, MDS sponsors the below outreach programs. Each is specifically designed program is to bring movement disorders education to those areas of the world where it is most needed and often least available. The following programs are available only for host countries that are considered to be disadvantaged based on the need for movement disorders education and lack of opportunities for continuing education in movement disorders.			
Requirements	All Outreach Programs: <ol style="list-style-type: none"> 1) Applications must be submitted to the MDS Secretariat Liaison 6 months prior to the program 2) All complete applications must be submitted to Regional Education Chairs 4 months prior to the program 3) Eligible Countries 4) Content provided by supported faculty is Movement Disorders focused 5) All supported faculty must represent different institutions from that of the applicant. If multiple faculty are supported in one program, the faculty must represent different institutions. 6) No financial/academic relationship between applicant institution and suggested faculty 7) Invited faculty must be MDS members 8) No outreach course in the same city within past calendar year 9) Applications must contain all relevant information and attachments to be considered 10) MDS accepts no responsibility for any debt & bears no liability for any event 11) Outreach programs must abide by overarching MDS policies (ie business travel policy) 			
	DWEP	Visiting Professor	Ambassador	Virtual Professor
	1) Country/City is not on the list of US Travel Warnings	1) Country/City is not on the list of US Travel Warnings	1) Country/City is not on the list of US Travel Warnings	<ol style="list-style-type: none"> 1) Meet WebEx system and tech requirements (or will meet with funding from MDS). 2) Virtual Professor Host and Faculty must be available to participate in a test session prior to the intended program date to ensure technological functionality.
Type of programming	Support for an MDS member(s) to speak at a movement disorders education meeting/course taking place in an underserved country. The course or meeting will have a series of movement disorder lectures, and in most cases, members would be expected to provide at least 2 lectures or tutorials. The program can be a standalone event, in conjunction with a local/regional meeting, or a series of courses over an extended timeframe.	Support for a renowned expert MDS member(s) to give a lecture or series of lectures in a hospital or institution. This is not part of a meeting or symposium and generally provides support for an more sustained and extensive interaction than the other programs (e.g. providing grand rounds, practical skills workshops, patient examinations with institutional faculty, helping develop the field of movement disorders at their institution and/or their country, etc).	Support for an internationally renowned MDS member(s) to speak in an underserved country, either at a conference not primarily devoted to movement disorders or at a national/international movement disorder congress (if this does not apply, see DWEP). Generally, these will be conferences with a large audience.	Support for a renowned expert MDS member(s) to speak at any of the outreach defined programs or during an independent (single or reoccurring) virtual education program. This will be conducted remotely.

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<i>Educational Format</i>	1-3 day educational course with formats such as: 1) Didactic lecture with Q & A 2) Clinical case presentations 3) Lecture followed by small group workshops 4) Interactive seminar using video 5) Practical workshop 6) Patient demonstrations	Multiple days of teaching to include at least 2 of the formats listed below: 1) Lecture(s) 2) Case presentations 3) Workshops 4) Patient examinations with institution faculty	Lectures at a non MD meeting with formats such as: 1) Didactic lecture with Q & A 2) Clinical case presentations 3) Lecture followed by small group workshops 4) Interactive seminar using video 5) Practical workshop 6) Patient demonstrations	1) Didactic lecture with Q & A
<i>Days of Faculty Participation</i>	1 to 3 days	2 -3 days* *can be longer if justified	1 to 2 days	N/A
<i>No. of Speakers & Composition</i>	1) One (1) day course: up to 2 speakers <ul style="list-style-type: none"> • 1 speaker maybe from outside the MDS Regional Section where the course is taking place 2) Two (2) or more day course: up to 4 speakers <ul style="list-style-type: none"> • 2 speakers maybe from outside the MDS Regional Section where the course is taking place 	1) Generally 1 faculty member per program. In specific circumstances (e.g. complementary non-overlapping expertise), a second faculty can be invited. 2) A maximum of up to 2 internationally renowned faculty <ul style="list-style-type: none"> • 1 of the MDS Visiting Professors maybe from outside the MDS Regional Section where the program is taking place. 	1) Up to 2 internationally renowned speakers <ul style="list-style-type: none"> • 1 speaker maybe from outside the MDS Regional Section where the program is taking place 	1) Can range from single lecture to several lectures over a multiday course.
<i>Financial Support</i>	1) Airfare for MDS speaker(s). 2) Honorarium up to \$1,500 per MDS supported speaker. 3) MDS supported speaker expenses. 4) Meeting logistic expenses such as but not limited to: Audio Visual, Meeting Room Rental, Catering, etc.	1) Airfare for MDS supported faculty. 2) Honorarium of \$1,500 per MDS supported faculty. Up to a maximum of \$3,750 per program.	1) Airfare for MDS supported speaker(s). 2) Honorarium up to \$1,500 per MDS speaker / per day. Up to a maximum of \$3,000 per supported MDS faculty.	1) Honorarium up to \$500 per MDS supported speaker(s). 2) Technology up to \$500 to the host institution.
<i>Industry Support</i>	Industry support may be sought in the form of unrestricted medical educational grants with consent of MDS.	Industry support may be sought in the form of unrestricted medical educational grants with consent of MDS.	N/A	N/A

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<i>Host Pre-Program Responsibilities</i>	<ol style="list-style-type: none"> 1) Issue formal invitations to faculty using templates from the MDS Secretariat. 2) Arrange to provide and pay for lodging, meals, local transportation of MDS supported faculty member(s) for the duration of the program. 3) Arrange all course logistics including; venue, facilities, translation / interpretation. 4) Publicize event to local medical and healthcare community. 	<ol style="list-style-type: none"> 1) Arrange to provide and pay for lodging, meals, local transportation of MDS supported faculty for the duration of the program. 2) Arrange all program logistics including; venue, facilities, translation / interpretation as needed. 3) Publicize event to local medical and healthcare community. 	<ol style="list-style-type: none"> 1) Arrange to provide and pay for lodging, meals, local transportation of MDS supported faculty for the duration of the program. 2) Arrange all program logistics including; venue, facilities, translation / interpretation as needed. 3) Publicize event to local medical and healthcare community. 	<ol style="list-style-type: none"> 1) Verify WebEx system requirements before program. 2) Schedule and complete at least one WebEx training session with MDS Secretariat in advance of the program. 3) Arrange all program logistics including; venue, facilities, translation / interpretation as needed. 4) Publicize event to local medical and healthcare community.
<i>Host Program Responsibilities</i>	<ol style="list-style-type: none"> 1) Facilitate in publicizing MDS membership. 2) Ensure completion of evaluation forms at program. 	<ol style="list-style-type: none"> 1) Facilitate in publicizing MDS membership. 2) Ensure completion of evaluation forms at program. 	<ol style="list-style-type: none"> 1) Facilitate in publicizing MDS membership. 2) Ensure completion of evaluation forms at program. 	<ol style="list-style-type: none"> 1) Facilitate in publicizing MDS membership. 2) Ensure completion of evaluation forms at program.
<i>Host Post Program Responsibilities</i>	<ol style="list-style-type: none"> 1) Pay expenses with grant money to pay all program expenses per the approved budget. 2) Submit tabulated evaluation results and final report to the MDS secretariat within 30 days. 	<ol style="list-style-type: none"> 1) Submit tabulated evaluation results and final report to the MDS secretariat within 30 days. 	<ol style="list-style-type: none"> 1) Submit tabulated evaluation results and final report to the MDS secretariat within 30 days. 	<ol style="list-style-type: none"> 1) Submit tabulated evaluation results and final report to the MDS secretariat within 30 days.
<i>MDS Supported Faculty Responsibilities</i>	<ol style="list-style-type: none"> 1) Discuss presentations with host regarding target audience and learning objectives are met. 2) Be responsive to any deadlines or needs of the MDS Secretariat and host. 	<ol style="list-style-type: none"> 1) Discuss presentations with host regarding target audience and learning objectives are met. 2) Be responsive to any deadlines or needs of the MDS Secretariat and host. 	<ol style="list-style-type: none"> 1) Discuss presentations with host regarding target audience and learning objectives are met. 2) Be responsive to any deadlines or needs of the MDS Secretariat and host. 	<ol style="list-style-type: none"> 1) Discuss presentations with host regarding target audience and learning objectives are met. 2) Be responsive to any deadlines or needs of the MDS Secretariat and host 3) Schedule and complete at least one WebEx training session with MDS Secretariat in advance of the program.

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<i>MDS Secretariat Responsibilities</i>	1) Provide guidance to applicant ensuring proper completion of application. 2) Process application and provide updates to applicant on the status of approval. Once approved: 3) Process wire transfer to host/host organization. 4) Provide MDS logo to host for use in marketing. 5) Provide MDS supported faculty with MDS logo slide. 6) <u>If requested</u> : Provide speaker invitation template to host.	1) Provide guidance to applicant ensuring proper completion of application. 2) Process application and provide updates to applicant on status of approval. Once approved: 3) Issue formal invitations to MDS supported faculty. 4) Arrange MDS supported faculty airfare. 5) Process to MDS supported faculty honoraria. 6) Provide MDS logo to host for use in local marketing. 7) Provide MDS supported faculty with MDS logo slide.	1) Provide guidance to applicant ensuring proper completion of application 2) Process application and provide updates to applicant on status of approval. Once approved: 3) Issue formal invitations to MDS supported faculty. 4) Arrange MDS supported faculty airfare. 5) Process to MDS supported faculty honoraria. 6) Provide MDS logo to host for use in local marketing. 7) Provide MDS supported faculty with MDS logo slide.	1) Provide guidance to applicant ensuring proper completion of application 2) Process application and provide updates to applicant on status of approval. Once approved: 3) Issue formal invitations to MDS supported faculty. 4) Schedule WebEx test session with host institution. 5) Schedule WebEx test session with MDS supported faculty. 6) Process to MDS supported faculty honoraria. 7) Provide MDS logo for use in local marketing. 8) Provide MDS supported faculty with MDS logo slide.
<i>Approval Process</i>	1) MDS Regional Section Education Committee Chairs 2) MDS Regional Section Education Committee (quorum) 3) MDS Regional Executive Committee (quorum) For requests over \$10,000 USD 4) MDS Education Committee Chairs 5) MDS Education Committee (quorum)	1) MDS Regional Section Education Committee Chairs 2) MDS Regional Section Education Committee (quorum) 3) MDS Regional Executive Committee (quorum) 4) MDS Education Committee Chairs 5) MDS Education Committee (quorum)	1) MDS Regional Section Education Committee Chairs 2) MDS Regional Section Education Committee (quorum) 3) MDS Regional Executive Committee (quorum) 4) MDS Education Committee Chairs 5) MDS Education Committee (quorum)	1) MDS Regional Section Education Committee Chairs 2) MDS Regional Section Education Committee (quorum) 3) MDS Regional Executive Committee (quorum) 4) MDS Education Committee Chairs 5) MDS Education Committee (quorum)